South of Stroud Youth Project and Young Gloucestershire

Quarterly Review

May 23rd 2013



MANAGEMENT

Item to Report according to Service Level Agreement	How is this measured?	Evidence	Meet / Not Meet	Notes
Adequate policies and procedures are put in place by Young Gloucestershire at the start of the project to ensure smooth running of the service and the safety and wellbeing of young people Young Gloucestershire to provide copies of all policies to SOSYP	Policies and procedures from YG	Policies available on request	Meet	
Safeguarding accountability, correctly and effectively delivered.	Safeguarding Policy from YG Information of staff information and	Policies available on request	Meet	
CRB Checks and the use of Safer recruitment procedures for all staff and volunteers	training development			
The programme provided by Young Gloucestershire will have risk assessments for all the activities and other services provided to ensure the safety and well -being of the young people, staff, volunteers and public attending these sessions	Risk assessments for each centre and for each activity taking place, to be held centrally	Example Risk Assessments	Meet	
 Young Gloucestershire will provide Quarterly management reports to SOSYP which contain: records of the youth work programme which has been provided the take-up of this programme by the young people in each of the areas of Berkeley, Cam, Dursley and Wotton- under-Edge 	Summary Cover Sheet with overall figures & area specific information numbers and projects	Cover Sheet with collated numerical information	Meet	
Young Gloucestershire will provide a member of staff to fulfil the post of leader/co-ordinator for the work with SOSYP	Staff in place	n/a	Meet	

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Young Gloucestershire will actively seek to recruit, train, manage and supervise volunteers to support the delivery of services Young Gloucestershire will advertise in the local communities where they are working to recruit volunteers	Regular communication with volunteer coordinater at YG Volunteers will go through YG processes. Record of volunteers and their development / training will be kept centrally	Volunteer records available on request 3 new volunteers in last quarter	Meet	
Young Gloucestershire will be responsible for pro-actively developing working partnerships with other local providers of services for young people and other local community groups/organisations inc parish & town councils	Summary Cover Sheet with overall figures & area specific information numbers and projects	Cover Sheet with collated numerical information	Meet	
Equalities commitment	SOSYP will conduct their own evidence gathering according to SLS YG will adhere to policies in place and have this reflected in their practice.	Policies available on request	Meet	
Staff cover and ratios	Numbers of each YW and number of YP collated from each session information gathered from registers from each centre	Cover Sheet with collated numerical information	Meet	
Work with venue provider	Key contacts and agreements for each centre was agreed before delivery started. This is stored centrally	Agreements available on request	Meet	
Regular and open communication between commissioner and provider	Agreed processes of communication on 15 th Nov. SOSYP to record if meetings are attended when YG are requested.	n/a	Meet	

DELIVERY

Item to Report	How is this measured?	Evidence	Meet / Not Meet	Notes
Delivery of minimum of 8 youth work sessions a week for 40 weeks a year. This will include 2 sessions in each area and may be a mixture of centre based, detached and outreach sessions	Numbers of sessions and young people attended on cover sheet.Evaluation forms available from end of each session stored centrally.Specific Delivery schedules will be sent to SOSYP members when conducting extra projects or times or dates.Delivery broken down into Detached / centre based session and attendances	Cover Sheet with collated numeric information Example of session plans Summary of evaluation forms from each centre / detached session	Meet	
Delivery of a comprehensive needs based youth work programme including a range of positive activities, personal and peer support and access to information, advice and training.	As above with addition of participation / consultation information included if conducted	Cover Sheet with collated numerical information	Meet	
Young people have access to appropriate information, advice and guidance based on and tailored to their needs including signposting to specialist services.	By giving appropriate materials to young people	List of information given to young people	Meet	
Support the development of a youth forum in each community with active links and representation to SDC Youth Council	Agreed communication with SDC for information gathering from youth forums to re-evaluate at regular intervals Signposting young people to the youth forum for more formal involvement in the running of the local youth provision in the area	List of young people signposted and contact details available on request	Meet	

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To develop and deliver a programme of work that encourages and supports the active participation and engagement of young people in local communities.	Suggestion boxes at each centre for continual developments in each centre. Bi-Yearly evaluation questionnaires to be given to young people about the youth work. Young people involved in running day to day tasks at the centres.	Summary of items suggested at each centre included. Collated results from research carried out (if applicable)	Meet	Next Bi-yearly review due in May / June 2013
The provision of open access youth services, accessible and available to a wide range of young people throughout the area who are actively engaged with the staff and services provided.	Numbers / ethnicity / equality information will be made available from each area. Gather information from membership forms if available	Cover Sheet with collated numerical information	Meet	
Young people are fully aware of the range of youth services available to them locally and how they can access them.	Programme schedule will be available at each centre for each term starting in Jan 2013 in conjunction with the ideas / suggestions from young people.	Copy of delivery schedule and session plans List of other agencies	Meet	
Young people have access to appropriate training and are supported to achieve qualifications and to develop their skills	When need arises for training SOSYP will be informed.	Cover Sheet with collated numerical information	Meet	
To develop and deliver a programme of activities during the summer holidays in conjunction with other providers and the needs of young people and the wider community.	Plans for summer activities to be sent to SOSYP and results of participation will be included	n/a	Meet	

YOUNG PEOPLE'S DEVELOPMENT

Item to Report	How is this measured?	Evidence	Meet / Not Meet	Notes
Active participation of young people in the running and development of local youth services	Young people's project proposal Summary of suggestions from young people Number of young people signposted to youth forums with contact details	Cover Sheet with collated numerical information Testimonial from YP	Meet	
Young people play an active role and have a strong voice in community	Details of young people's involvement in community projects when undertaken including numbers and projects undertaken and other agencies or providers involved included	Cover Sheet with collated numerical information Testimonial from YP	Meet	
Provide appropriate support to young people to improve their confidence, personal development and social skills	Variety of programmes offered to young people and subjects covered including evaluations Summary of specific projects or workshops and participation	Cover Sheet with collated numerical information Testimonial from YP	Meet	
Support young people's health and wellbeing	Variety of programmes offered to young people and subjects covered including evaluations Promoting a healthy lifestyle by offering options for activities / healthy food / personal development	Cover Sheet with collated numerical information Young person testimonial about their involvement and choices offered	Meet	

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Young people are supported to develop appropriate skills and achieve qualifications	When need arise for the resources to be available and records accurately reflect this	Cover Sheet with collated numerical information	Meet	First Aid Training Offered
		Young person testimonial		
		Example action plan if training undertaken		

SUMMARY SHEET: Figures shown below include total / last quarter / this quarter

Item	Overall	Berkeley	Cam	Dursley	Wotton-Under-Edge
Number of sessions planned in reporting period	141 / 44 / 97	29 / 11 / 19	35 / 10 / 26	30 / 5 / 26	42 / 18 / 26
Number of detached / outreach sessions planned	44 / 18 / 26	5/5/0	17 / 4 / 13	18/5/13	4/4/0
Number of detached / outreach sessions delivered this period	9	n/a	4	5	0
Number of Centre-based sessions planned	98 / 26 / 71	25 / 6 / 19	19/6/13	13/0/13	40 / 14 / 26
Number of Centre-based sessions delivered this period	67	19	11	11	26
Number of Young People Contacted	323 / 119 / 204	30 / 8 / 22	62 / 32 / 30	33 / 3 / 30	198 / 76 / 122
Activities / projects run at centre based sessions (if applicable)	n/a	C-Card Revision Session	C-Card First Aid	C-Card First Ald	C-Card Homework Skate Project
Total Number of Community Groups met with	3	0	4	1	1
If so, who:	n/a	n/a	CDYP Centre Committee Rednock School GL11	Lyons Sports Centre	WCSF
Number of other agencies / organisations in area	15	2	5	3	5
Number of Staff (volunteers / sessional staff)	3 (3 / 5)	3 (0 / 3)	2 (1 / 2)	2 (1 / 2)	2 (2 / 3)
Number of consultation session with Young People this period	0	0	0	0	0
Number of training sessions offered to young people	6	2	1	1	2
Number of training sessions undergone by young people	2	1	0	0	1
Number of Young people signposted to youth forum	6	3	0	0	3

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General Report: Attendance at Centres

No. of young people at each centre		Berkeley		Cam	Dursley	Wotton		
by weeks and delivery type	Afternoon	Evening	Total	Total	Total	Afternoon	Evening	Total
Week 9		5	5	13		2	40	42
Week 10		4	4	12	6	4	51	55
Week 11		7	7	19	6	2	47	49
Week 12		8	8	12	10	16	55	71
Week 13		2	2	18	14	2	35	37
Week 14		7 – Bowling	7	0 – Easter	0 – Easter	0 - Easter	0 – Easter	0
Week 15		6	6	17	9	4	40	44
Week 16	4	5	9	9	6	11	37	48
Week 17	3	10	13	6	6	7	32	39
Week 18	7	12	19	0 - Election	8	3	41	44
Week 19	2	9	11	5	0 –ВН	10	48	58
Week 20 – w/e 17 th May	5	17	22	11	14	3	38	41

General Report: Contacts at detached sessions

No. of young people contacted on	Cam		Dursley		
detached and places attended by weeks	Place	No. of YP	Place	No. of YP	
Week 9	No Delivery - Bad Weather	0	No Delivery - Bad Weather	0	
Week 10	Tesco, Parade	0	Highfields Estate	0	
Week 11	No Delivery - Bad Weather	0	No Delivery - Bad Weather	0	
Week 12	No Delivery - Bad Weather	0	No Delivery - Bad Weather	0	
Week 13	Meeting	0	No Delivery - Police Closure	0	
Week 14	No Delivery - Easter	0	No Delivery - Easter	0	
Week 15	No Delivery - Bad Weather	0	No Delivery - Bad Weather	0	
Week 16	Jubilee Fields	10 (10m)	Highfields Estate	2 (2m)	
Week 17	Woodfields Park	0	Highfields	20 (12m, 8f)	
Week 18	No Delivery – Staff Cover	0	No Delivery – Elections	0	
Week 19	No Delivery - Bank Holiday	0	Sainsbury's & Town	0	
Week 20 – w/e 17 th May	Jubilee Fields	7 (7m)	Highfields Estate	4 (3m, 1f)	

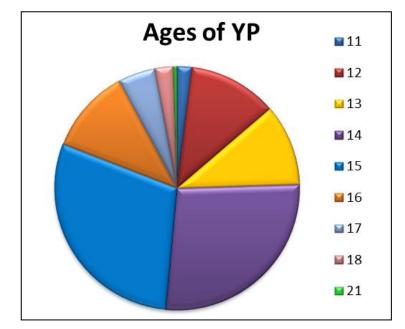
May 2013

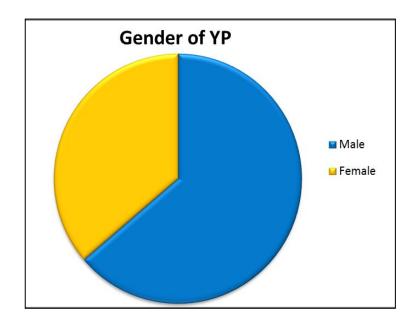
General Report: Breakdown of Figures

Age	No of YP	Berkeley	Cam	Dursley	Wotton
11	4	0	3	0	1
12	24	3	2	3	16
13	22	0	7	3	12
14	55	6	5	7	37
15	60	4	7	13	36
16	23	7	3	4	9
17	10	0	1	0	9
18	5	1	2	0	2
21	1	1	0	0	0
Total	204	22	30	30	122

Male	130	9	18	20	83
Female	74	13	12	10	39

	Berkeley	Cam	Dursley	Wotton- under-Edge
All Usual Residents	2034	8162	6697	5627
Total number of YP	155	784	631	511
% of YP against Usual Residents	7.62	9.6	9.42	9.08
Total Registrations of YP to date	22	37	30	128
% of YP Registered against number of YP in town	14.2%	4.7%	4.8%	25.0%





General Report: Overview

Over the past 3 months we have been extremely busy. Our main focus was increasing numbers at each centre, by means of Social Media, links with local community groups and organisations and our detached work. Next quarter we will be focussing on improving our project wide procedures and making sure all clubs are running efficiently and that the summer programme is successful and a good model for our work to be based on.

Detached: Although our detached work has been hampered in the main by bad weather over the spring now that the evenings are lighter and the weather has improved we are beginning to see patterns emerging in where the young people are based and at what times. We have focussed a lot of our work on Jubilee fields, Cam and Highfields Estate, Dursley as these are areas that are accessible and often quite populated with young people. We haven't met many young people at Highfields but those we have made contact with have been quick to engage and are interested in the services we have to offer. At Jubilee Fields we are regularly meeting a group of approximately 7 young people at the skate ramps and they have engaged with us about ideas for Scratch & Skate and facility improvements which we are hoping to support them with.

Social Media: We have launched new Facebook groups utilising the young people's skills in using social media. We have advertised events on the calendars and have been able to communicate changes to programmes or get information and pictures from the young people to enhance our delivery. We feel this has been a positive factor in seeing our numbers increase across the project. According to a comparison of the census figures for each of the four towns (see page 10) we have been able to reach 14% of young people in Berkeley, almost 5% of young people in Cam and Dursley, and just over 25% of the young people in Wotton. This is a huge improvement on the figures from last quarter which were around half this number.

Communications: Another reason we feel our numbers have increased is that we are now fully operational across four centres with Dursley, our final centre, opening on 4th March. This centre alone has seen 30 different young people registered with a core group of 10 that attend every week. To boost our overall numbers further we have been working with local community groups to develop a postcard which has gone into the local schools in Cam & Dursley. We are hoping to go into Maidenhill & KLB but we are waiting to see if they prove fruitful before getting them printed and there is also the possibility of going into Rednock School with the Tab Church and conducting detached work in the schools lunch break once a week so that the young people can put a name to a face.

<u>Summer Programme</u> (see appendix 1): As well as planning the next half terms sessions we have finalised our summer programme. We will be holding week long 'Roadshows' in each of the four towns with a different focus for each week. Sport will be the focus at Berkeley, Art at Wotton, Building at Cam and at Dursley we will be running a RAK (Random Activities) week. The proposed design for advertising is attached and once finalised will be sent to all SOSYP members, community organisations and local groups to publicise the Roadshows.

Delivery: The programme for the SOSYP delivery has gone from strength to strength in the last quarter. We are due to start a new programme after half term called Realising Ambition which enables young people to develop skills needed during adolescence and into adult life. This programme will have a slight impact on the delivery schedule due to a change of days (see appendix 2) but the programme we offer will not be affected. This quarter we have provided C-Card services, homework and revision help, First Aid courses, Drugs and Alcohol support, self-harm advice and we have run educational sessions on Relationships, Esteem and fitness. It's not all educational however, we have had some fun along the way, with activity based sessions such as Fear Factor and The Crystal Maze Challenge. All of the sessions we have delivered have been well received and the young people have been highly engaged and at times very entertaining and we plan on this continuing into the next quarter. Our programme for June and July consists of: 5-A-Side football, Trash Fashion, Cupcake Decorating, Bingo, Caring for the Environment, Road Safety and a Hawaiian Themed BBQ. Another schedule will be ready for reopening of the centres week beginning 02nd September for the autumn term.



General Report: Individual Area Breakdown

Berkeley

- Increased numbers from 6 to 22 young people
- Took 7 young people Bowling in Gloucester and met members of the Gloucester Rugby Team
- At the request of young people we have run 6 consecutive revision sessions in the lead up to exams
- Young people are very sports focussed and have volunteered to act as goalkeepers at the Highfields Community Event at Dursley and have held spontaneous rounder's and football matches involving the wider community
- One regular volunteer from half term has committed to Berkeley
- Signposted young peope to Youth Forum and engaged with them in discussions about future provision

Aims for next quarter:

- Summer Sport Roadshow
- Participation in annual rounder's tournament on 20th July entering a team in the tournament
- Realising Ambition to begin after Half term with a change if day for the afternoon session to a Tuesday
- 'Fixer's project in early stages of development with ideas coming from the young people about a multimedia project they want to us to raise awareness of an issue they face
- Meeting to be held with Sharpness Youth Club to build link with the young people there
- o Continue using social media and links with local schools

<u>Cam</u>

- Numbers have remained relatively low since Easter with a few disruptions in delivery but a couple of new faces and core group are still engaged and attending
- Challenging / disrespectful behaviour has seemed to subside and any issues have been resolved with a successful procedure in place of subs and registrations required
- Good police support with PSCOs and on duty officers popping in to build positive relationships with young people, who seem to be responding well.
- Dj Equipment has been sorted although some parts need replacing but we can begin to look at implementing DJ Workshops once acquired
- Participation in tidying the Centre and working with centre committee to dispose of unwanted items
- Discussions with Volunteer It Yourself Scheme proving to be productive and meeting to be held on 7th June at the centre
- Stroud District Council have been in to talk to the young people about a graffiti project they want to run on a wall in the town
- First Aid course offered at the centre to take place during half term run by British Heart Foundation

Aims for next quarter:

- Volunteer It Yourself (ViY) project to take place
- Increase attendance of young people
- Increase activities for young people to participate in
- o Increase staff
- Scratch & Skate Event involvement

Dursley

- Open and running well with core group attending each week and on average a new member joining every week
- Working with Sports Centre management to best make use of the facility and utilise services available to the young people through the sports centre
- Activities being suggested weekly and participation in programme is good

Aims for next quarter:

- Visit the proposed site and consult with the young people about the new youth centre development
- First Aid Course offered
- Recruit a regular volunteer one has committed to the club but due to shift work at present cannot attend so to get another volunteer would be helpful
- Increase activities available at the centre with the possible introduction of a punch bag and fitness equipment

Wotton

- Good attendance and relationships with young people are being strengthened, young people are seeking staff out to talk to about issues they are facing
- Increased in numbers from 76 to 122 with new members attending every week
- Car wash taking place during half term on 28th May with young people organising and participating in event
- Skate Advisory Group meeting regularly and linking in with Wotton Community Sports Foundation on new skate park development
- Two regular volunteers helping at the centre each week
- Homework sessions have proven useful and will be replaced with Realising Ambition with a change of day for the afternoon session to a Wednesday
- DJ Equipment due to be used for events and sessions with the help of a young person attending the centre

Aims for the next quarter:

- Skate development fundraising events to be held: Car Wash, KLB Summer Festival, Cinema 100th Anniversary
- Open west art project for the summer Roadshow
- Possible link up with Youth Forum for graffiti project at the centre

General Report: The Young People's Verdict

Dursley

I like coming to the youth centrte. It gives me a place to go and sit, I enjoy the 'social interaction' and games available. It stops me getting in trouble and instead lets me meet new people and friends. Staff are helpful and friendly. There is useful information on sexual health and we can give suggestions on what to do and they listen. If I didn't come here I would be out smoking (weed), getting into trouble or just sat at home playing on the Xbox. *(TH aged 14 years old)*

Coming here keeps me off the streets and out of trouble. I enjoy the activities and its where I can come and hangout with my mates. If I wasn't here I would probably be in town messing around on my scooter. (JD aged 16 years old)

Cam

I think the youth club is ok but I just come to spy on my older brother. I have really enjoyed designing graffiti art for decorating the youth club walls. The staff are friendly and a laugh. If I didn't come to the youth club I would be watching Hollyoaks, eating chocolate, on Facebook or maybe just sleeping. I would like more activities in the future and would also like to go to Thorpe Park. *(DK aged 13 years old)*

This youth centre & the one at Wotton are both great as you can see good friends feel relaxed and just have fun! The youth workers are usually friendly and are there if you need a chat. Overall it's a laugh and better than being stuck at home watching films. It's a change from everyday life. *(JM aged 16 years old)*

I think the sessions are chilled out and not majorly strict. They are a good place to be with mates, to play X-Box and chat generally about video games. I think its nice that some of the staff know about video games too. The rest of the staff are straight forward, nice, set good boundaries, nice towards the young people and sociable. If I wasn't coming to youth club I would be on my PC till 6:00 and then bored around the house into the evening. However if it's warm/sunny I would go to the park and play football. I am looking forward to doing the graffiti projects, DJing and the summer sports. *(JA aged 14 years old)*

Wotton

Some of the good points of Wotton youth club is that it gets young people off the streets and keeps us busy. They provide c cards so we can learn about sexual health and not get pregnant. There is cheap food so if we get hungry there is food and drinks, there is also fun stuff to do like playing pool going on the computers or just sitting on the sofa. If you don't want to play pool or go on the computers there is cards you can play or other games. The youth club is in a good location and the staff are really nice and polite and they listen to us whenever we need to talk. It benefits the area because it stops people from going out vandalising things, it's also something to do for the night. The youth club also has a homework club every Tuesday afternoon which helps young people with revision and homework. It gives us the opportunity to socialise, play games, meet up with friends and it's something to do. If the youth club wasn't here people would go out on the streets and commit crimes so it stops vandalism like before and it keeps the young people from annoying their parents. *(BP & BT aged 13 years old)*

List of information available to young people

Rape Prevention Campaign Sex Worth Talking about and other STI and Sexual Health information Quit 4 Life – Smoking Change 4 Life – Healthy Eating Drinking and you Drugs Misuse Frank Resources Childline

List of other agencies worked with

C-Card, Gloucester County Council, Stroud District Council, The Open West, Young Carers, Cam & Dursley Youth Partnership, Cam Youth Centre Management Committee, GL11, The Tab, 3C, Youth Forums

Other Considerations

All policies are available from Youth Worker on request and are kept centrally at the SOSYP Office at Can Youth Centre, Woodfields Volunteer information is available from Youth Worker

Venue / Delivery Agreements are available from Youth Worker on request which includes checklist and inventory of equipment

Risk Assessments are carried out at each centre based on an open session. Any other activity which falls outside of this has a separate Risk Assessment. All files are kept centrally and available on request

Session plans and Session evaluations are kept and recorded on our internal database and a hard copy is kept with the centre information for each town Termly delivery programme is available on request and is completed at the beginning of each school term- a copy of which will be advertised at each centre

If there are any question, comments or concerns regarding this report please contact:

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Appendix 1: Summer Plan

All Roadshows will run from 12-4pm unless marked with a * where there will be different times advertised for each event transport will be provided to enable young people to attend all sessions if desired

	Berkeley - Sports Roadshow							
Date22nd July23rd July24th July25th July26th July								
Event	Cricket	Archery / Fencing	Rugby	Football	Mini Olympics			

Date	Date29th July30th July31st July1st August2nd August					3rd August
Event	Circus Skills	Arts & Crafts	Science	DJ	OFF	Sratch & Skate*

	Wotton - Open West Arts Project								
Date5th August6th August7th August8th August9th August									
Event	Intro & Inspiration	Experimentation	Work day	Work Day	Showcase				

	Cam - Volunteer It Yourself								
Date	Date12th August13th August14th August15th August16th August17th August								
Event	Project*	Project*	Project*	Project*	Project*	Big Reveal*			

Date	19th August	20th August	21st August	22nd August	23rd August
Event	ADMIN / AL	ADMIN / AL	Thorpe Park TBC*	ADMIN / AL	ADMIN / AL

Da	ate	26th August	27th August	28th August	29th August	30th August
Ev	vent	ADMIN / AL				

Appendix 2: Delivery Schedule

Below are current sessions and times in light of changes made to accommodate Realising Ambition

May – July (confirmed)

Monday		Tues	sday	Wedn	esday	Thur	sday
4 – 5.30pm	6 – 8pm	4 – 5.30pm	6 – 8pm	4 – 5.30pm	6 – 8pm	4.30 – 6pm	7 – 8.30pm
Cam Detached	Dursley Centre	Berkeley RA	Wotton Centre	Wotton RA	Berkeley Centre	Dursley Detached	Cam Centre

September onwards (proposed)

Monday		Monday Tuesday		Wednesday		Thursday	
4 – 5.30pm	6 – 8pm	4 – 5.30pm	6 – 8pm	4 – 5.30pm	6 – 8pm	4.30 – 6pm	7 – 8.30pm
Berkeley RA	Dursley Centre	Cam Detached	Wotton Centre	Wotton RA	Berkeley Centre	Dursley Detached	Cam Centre